



90 Marine Drive • Torbay, NL • A1K 1A7
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OBJECTIVE

To obtain a permanent, replacement or substitute teaching position in a primary/elementary school.

EDUCATION

Memorial University of Newfoundland

St. John's, NL (Sept. 2003 - Aug. 2007)

Bachelor of Education (Primary/Elementary) Fast Track

Main River Academy

Pollard's Point, NL (June 2002)

High School Diploma

TEACHING EXPERIENCE

Virginia Park Elementary

Middleton Street, St. John's, NL (Jan. - Feb. 2008)

Grade Three Replacement

- Planning and teaching lessons
- Planning and teaching differentiated lessons
- Correcting and grading student work
- Classroom management
- Student supervision duties
- Planning and organizing Valentine's Day assembly
- Attending staff and divisional meetings
- Attended Healthy Living professional development

Eastern School District

Atlantic Place, St. John's, NL (Sept. 2007 - Present)

Substitute Teacher

- Planning and teaching lessons
- Correcting and grading student work
- Classroom management
- Student supervision duties
- Experience in teaching kindergarten to grade six, special needs, music and physical education at several schools in St. John's and surrounding area

Virginia Park Elementary

Middleton Street, St. John's, NL (Jan. - Apr. 2007)

Kindergarten Intern

- Planning and teaching lessons on a daily basis
- Developing and delivering a unit
- Assessing and evaluating students
- Daily student supervision duties
- Designing bulletin boards
- Participating in parent/teacher interviews
- Attending staff and divisional meetings
- Participating in professional development

Vanier Elementary

Ennis Avenue, St. John's, NL (Sept - Dec 2006)

Observation

- Observing teachers and students
- Assisting teachers and students
- Correcting student work

EMPLOYMENT EXPERIENCE

Swiss Chalet

Stavanger Drive, St. John's, NL (Sept. 2007 - Aug. 2008)

Waitress

- Taking and serving customer orders
- Operating cash register
- Counting and recording money
- Cleaning and preparing store for close

Booster Juice

Torbay Road, St. John's, NL (Oct 2005 - May 2006)

Crew Member

- Preparing juice and smoothies for customers
- Operating cash register
- Counting and recording money
- Cleaning and preparing store for close

Lawtons Drugs

Avalon Mall, St. John's, NL (Sept - Oct 2005)

Customer Service Assistant

- Serving customers
- Working cash register
- Counting and recording money
- Tidying store

Laubach Literacy Council / Reading and Writing Literacy Council of Newfoundland and Labrador

Pollard's Point, NL (June - Aug. 2004)

Student Tutor

- Tutoring children from ages 4-13 in Reading, Math and Science
- Planning individual sessions and group activity days

Main River Academy

Pollard's Point, NL (July - Aug 2003)

Summer SWASP Program

- Answering telephones
- Typing
- Photocopying
- Filing
- Organizing

White Bay South Development Association

Pollard's Point, NL (July - Aug 2002)

Office Clerk

- Answering telephones
- Typing
- Photocopying
- Cleaning
- Painting
- Library work

Career Assessment Center

Pollard's Point, NL (Oct. 2002 - May 2003)

Teacher / Office Assistant

- Photocopying, faxing, distributing material to staff, answering telephones, typing and housekeeping
- Assisting in classroom activities
- Co-facilitating play group (pre-school)
- Assisting with Kinderstart program
- Facilitating CAP site program
- Assisting with duties such as payroll & typing

VOLUNTEER EXPERIENCE**Virginia Park Elementary**

Middleton Street, St. John's, NL (June 2008 and 2009)

Spring Fair

- Organized prizes
- Set up and take down
- Booth supervision
- Organizing and supervising games

Heritage Fair

St. John's, NL (Mar. 2007)

Judge

- Meeting and questioning participating students
- Assessing and evaluating student projects
- Giving suggestions for future research

Project WILD and Below Zero

Salmonier, NL (July 2006)

Training Certificates

- Participated in training workshops
- Authorized Project WILD instructor
- Authorized Below Zero instructor

Sop's Arm Pentecostal Assemblies Youth Group

Sop's Arm, NL (Jan. 2002 - Jan. 2003)

Secretary

- Taking attendance
- Taking minutes at meetings
- Arranging activities

Main River Academy

Pollard's Point, NL (Sept. 1999 - June 2002)

Canteen Worker

- Serving students
- Working cash register
- Counting and recording money

REFERENCES**Brenda Dowden, Teacher**

MacDonald Drive Elementary

100 MacDonald Drive

St. John's, NL

A1A 2K9

Bus: (709) 753-6020/753-6021

Res: (709) 722-8277

Lorraine Williams, Principal

Virginia Park Elementary

14 Middleton Street

St. John's, NL

A1A 3H9

Bus: (709) 753-7924

Res: (709) 697-0702