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## OBJECTIVE

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To obtain a permanent, replacement or substitute teaching position in a primary/elementary school.

## EDUCATION

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### Memorial University of Newfoundland

St. John's, NL (Sept. 2003 - Aug. 2007)

*Bachelor of Education (Primary/Elementary) Fast Track*

### Main River Academy

Pollard's Point, NL (June 2002)

*High School Diploma*

## TEACHING EXPERIENCE

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### Virginia Park Elementary

Middleton Street, St. John's, NL (Jan. - Feb. 2008)

*Grade Three Replacement*

- Planning and teaching lessons
- Planning and teaching differentiated lessons
- Correcting and grading student work
- Classroom management
- Student supervision duties
- Planning and organizing Valentine's Day assembly
- Attending staff and divisional meetings
- Attended Healthy Living professional development

### Eastern School District

Atlantic Place, St. John's, NL (Sept. 2007 - Present)

*Substitute Teacher*

- Planning and teaching lessons
- Correcting and grading student work
- Classroom management
- Student supervision duties
- Experience in teaching kindergarten to grade six, special needs, music and physical education at several schools in St. John's and surrounding area

### Virginia Park Elementary

Middleton Street, St. John's, NL (Jan. - Apr. 2007)

*Kindergarten Intern*

- Planning and teaching lessons on a daily basis
- Developing and delivering a unit
- Assessing and evaluating students
- Daily student supervision duties
- Designing bulletin boards
- Participating in parent/teacher interviews
- Attending staff and divisional meetings
- Participating in professional development

### Vanier Elementary

Ennis Avenue, St. John's, NL (Sept - Dec 2006)

*Observation*

- Observing teachers and students
- Assisting teachers and students
- Correcting student work

## EMPLOYMENT EXPERIENCE

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### Swiss Chalet

Stavanger Drive, St. John's, NL (Sept. 2007 - Aug. 2008)

*Waitress*

- Taking and serving customer orders
- Operating cash register
- Counting and recording money
- Cleaning and preparing store for close

### Booster Juice

Torbay Road, St. John's, NL (Oct 2005 - May 2006)

*Crew Member*

- Preparing juice and smoothies for customers
- Operating cash register
- Counting and recording money
- Cleaning and preparing store for close

### Lawtons Drugs

Avalon Mall, St. John's, NL (Sept - Oct 2005)

*Customer Service Assistant*

- Serving customers
- Working cash register
- Counting and recording money
- Tidying store

### Laubach Literacy Council / Reading and Writing Literacy Council of Newfoundland and Labrador

Pollard's Point, NL (June - Aug. 2004)

*Student Tutor*

- Tutoring children from ages 4-13 in Reading, Math and Science
- Planning individual sessions and group activity days

**Main River Academy**

Pollard's Point, NL (July - Aug 2003)

*Summer SWASP Program*

- Answering telephones
- Typing
- Photocopying
- Filing
- Organizing

**White Bay South Development Association**

Pollard's Point, NL (July - Aug 2002)

*Office Clerk*

- Answering telephones
- Typing
- Photocopying
- Cleaning
- Painting
- Library work

**Career Assessment Center**

Pollard's Point, NL (Oct. 2002 - May 2003)

*Teacher / Office Assistant*

- Photocopying, faxing, distributing material to staff, answering telephones, typing and housekeeping
- Assisting in classroom activities
- Co-facilitating play group (pre-school)
- Assisting with Kinderstart program
- Facilitating CAP site program
- Assisting with duties such as payroll & typing

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**VOLUNTEER EXPERIENCE****Virginia Park Elementary**

Middleton Street, St. John's, NL (June 2008 and 2009)

*Spring Fair*

- Organized prizes
- Set up and take down
- Booth supervision
- Organizing and supervising games

**Heritage Fair**

St. John's, NL (Mar. 2007)

*Judge*

- Meeting and questioning participating students
- Assessing and evaluating student projects
- Giving suggestions for future research

**Project WILD and Below Zero**

Salmonier, NL (July 2006)

*Training Certificates*

- Participated in training workshops
- Authorized Project WILD instructor
- Authorized Below Zero instructor

**Sop's Arm Pentecostal Assemblies Youth Group**

Sop's Arm, NL (Jan. 2002 - Jan. 2003)

*Secretary*

- Taking attendance
- Taking minutes at meetings
- Arranging activities

**Main River Academy**

Pollard's Point, NL (Sept. 1999 - June 2002)

*Canteen Worker*

- Serving students
- Working cash register
- Counting and recording money

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**REFERENCES****Brenda Dowden, Teacher**

MacDonald Drive Elementary

100 MacDonald Drive

St. John's, NL

A1A 2K9

Bus: (709) 753-6020/753-6021

Res: (709) 722-8277

**Lorraine Williams, Principal**

Virginia Park Elementary

14 Middleton Street

St. John's, NL

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